

**Fairs, Festivals & Special Events**

**Supplemental Survey**

**For Multi-Class Liability**

(General Liability, Errors or Omissions, and Civil Rights)

This survey does not bind coverage or obligate any insurance agency to procure insurance or any insurance company to issue or provide insurance. No oral binders of coverage may be issued by anyone.

**General**

Name of Entity: <i>CITY OF AURORA</i>	
Name of Event:	
Date of Event:	Duration (Days):

**Producer**

Producer/Agency Name:
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**Event Information**

Location and ownership of premises used for event:	
General description of event:	
List and describe each separate feature or activity including time, place, sponsorship, etc. (Attach separate sheet if necessary):	
Attach any printed handbill/advertisement used:	
Explain extent of responsibility of applicant for the event:	
List each sponsor and co-sponsor and their respective responsibilities for each feature or activity:	
Has each sponsor provided proof of liability insurance of at least \$500,000 per occurrence: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Will applicant be named as additional (named) insured on each sponsor's liability insurance: Yes <input type="checkbox"/> No <input type="checkbox"/>	
If no, list which sponsors and in which events applicant will not be named additional insured by sponsor:	
Is applicant required to hold harmless or indemnify any other person or entity or provide any other person or entity insurance for the event: Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, attach copy of any contractual provisions which require this.

The following are examples of individual features and activities which should be listed and described on this survey. The list is **not** exhaustive, just a cross section of the types which should be disclosed and discussed, whether they constitute a direct or indirect exposure to the applicant.

1. **Mechanically operated amusement devices**
2. **Detonation, sponsorship, or use of fireworks or firework displays**
3. **Amusement parks**
4. **Racing or contest of automobiles, motorcycles, or similar devices**
5. **Tractor pulls, demolition derbies or similar events**
6. **Events using grandstands or over 2500 seating capacity**
7. **Any event which involves the use of alcohol (whether sold or given)**
8. **Athletic events or contests which normally involve bodily contact**
9. **Parades or other events requiring special use of streets and roads**
10. **Community sales, celebrations, bake sales, bazaars, dances, etc.**
11. **4-H or county fairs (sponsored by applicant *or* held on applicant's property)**

**Reminder Attachment Section**

Page 1 – Attached any printed handbill/advertisement used

Page 1 – Contractual provisions where entity holds harmless, indemnifies or provides insurance for other person or entity

**Data Source**

Who completed this form (Name and Title or position):